



100 South Street • Providence, RI 02903-4749 **PHONE** (401) 273-KIDS (5437) **FAX** (401) 273-1004
www.ChildrenMuseum.org

Position: STEAM Programs Supervisor

Start Date: January 2019

Providence Children's Museum (PCM) is Rhode Island's only museum especially for children, parents and care providers. Its mission is to inspire and celebrate learning through active play and exploration.

The ideal STEAM Programs Supervisor is a creative informal educator, with significant experience working with elementary age children and facilitating interdisciplinary hands-on Science, Technology, Engineering, Arts and Mathematics (STEAM) experiences. Responsible for the development and implementation of creative learning experiences, and the coordination and training of facilitators.

Specific expectations include:

Creativity Initiative & Makerspace: In 2019 the museum launches a three-year Creativity Initiative to connect visitors to imagination, creativity and innovation by experiencing, doing, and seeing creative work and connecting to creative people. The STEAM Program Supervisor, in partnership with the Family Programs Developer, will translate the larger theme of the exhibits into developmentally meaningful activities; use facilitated experiences to explore concepts and themes that parallel the exhibit; and give audiences exposure to new ideas, materials and skills.

Providence Children's Museum offers dynamic Public Programming seven days a week. Develop and facilitate, or coordinate facilitation, of high-quality learning activities for the general public at the Museum and in the community for children ages 1-11 and their families; with primary responsibility for driving interdisciplinary STEAM programs related to the Creativity Initiative scheduled for Spring 2019.

- Collaborate with Family Programs Developer to develop and implement family programming in studio and maker spaces and maintain project budgets to meet income/expense annual goals. Oversee maker space materials, equipment and programs.
- Build new and compelling creative STEAM and Making public programs that are connected to the exhibiting artists' medium, methods and tools. Engage directly with collaborating artists and exhibits team in the generation of makerspace related programming.
- Train volunteers to deliver activities and in appropriate facilitation techniques. Coordinate facilitation needs and assist in recruitment and scheduling efforts for Play Guides, interns and work study volunteers.
- Extend access to creative STEAM and Making learning experiences for all communities, through the development of Free Friday and Play in Park programs.
- Develop fee-based afterschool, teacher training and scout programming.

AmeriCorps Coach: The Museum AmeriCorps team is a group of 20 dynamic and diverse individuals who are dedicated to strengthening communities. AmeriCorps members choose to commit to service for 11 months or for one summer. In 2018 the Museum was awarded its 22nd year of the AmeriCorps State grant from the Corporation for National and Community Service.

- Collaborate with Education team and AmeriCorps Coordinator in the development and implementation of AmeriCorps-led outreach in early childhood classrooms, out-of-school time learning clubs, and community-centered outreach activities.
- Coach AmeriCorps team members on a weekly basis, visit partner sites to observe team members instructional skills and assist with pre and post testing at Learning Clubs as needed.
- Amplify and embed STEAM, Making, Creativity learning and experiences in AmeriCorps curriculum and training.

Education Department/Providence Children’s Museum Team Member: An important member of a small Education Department, all programmatic staff ensure content accuracy, age-appropriateness and excellence in presentation of programs at the Museum and in the community.

- Serve as a member of the Education Department in developing policies, procedures, training and plans for programs, environments and the smooth operation of the visitor experience at the Museum
- Work collaboratively with development, visitor services, communications and exhibits staff at the Museum to coordinate schedules, manage resources, and implement strategic plan goals

Desired Qualifications include:

- Proven track record as a dynamic STEM/Arts educator and leader with strong interpersonal skills
- 3-5 years’ experience in arts and educational environments.
- Supervisory and training experience preferred
- Excellent attention to detail while setting priorities, meeting critical deadlines and flexibly solving problems in a fast-paced, team-oriented environment
- Familiar with learning theory and informal education techniques for children ages 5 to 11
- Experience working with community engagement and outreach
- Bachelor’s level degree in arts education, education, art/design, or equivalent experience
- Strong written and verbal communication skills
- Bilingual (English/Spanish) and familiarity with AmeriCorps programs a plus

Compensation: This is a full-time, exempt position with benefits; health/dental/vision plan, 403B, vacation, and personal time. Employees are eligible to purchase pre-tax RIPTA monthly bus card. Salary range \$38,000 - \$42,000.

Availability: Weekdays 9:00am - 5:30pm; some weekends, evenings and holidays.

Requirements: Applicants will be part of a grant funded position which requires a three-part National Criminal History Check. Applicants are required to provide a RI BCI check at the attorney general's office; an FBI check using our designated vendor; and a National Sex Offender (NSOPW) background check online upon offer of a position. *If the applicant’s state of residence is other than RI, they must provide a BCI check from that state’s repository. Applicants consent to these background checks and understand that the results will be part of the consideration of your continued employment.

Providence Children’s Museum is committed to providing Equal Opportunity in Employment, to all applicants and employees regardless of, race, color, religion, gender, age, national origin, military status, veteran status, handicap, physical or mental disability, sexual orientation, gender identity, genetic information or any other characteristic protected by law.

Please send resume and cover letter to read@childrenmuseum.org . No phone calls please.